

DECISION NO: 19/028 For Member Services use only

Concurrence No: 066281

Action under delegated authority of Chief Executive	X
Action under delegated authority of Director of Finance and Cabinet Member for Finance	
Action taken by Chief Executive in consultation with Cabinet Member(s)	

Subject: Water Risk Assessment Remedial Actions

Signature and designation of officer(s) taking action:

Chief Executive \_\_\_\_\_ Date 19.2.19  
 Director of Finance \_\_\_\_\_ Date 18.2.19  
 Head of Finance \_\_\_\_\_ Date 18/02/19

Name of Cabinet Member(s) Consulted: I have been consulted and concur with the proposals set out below:

Councillor Cabinet Member Signature: Date:

Councillor Cabinet Member Signature: Date:

Name of any member who has declared a conflict of interest in relation to this decision:

**THIS DOCUMENT WILL BE PUBLISHED ON THE COUNCIL'S WEBSITE**

The report overleaf sets out the decision to be taken, the reasons for the decision, and the details of alternative options, if any, considered and rejected.

Officer decisions are available for public inspection, both at the Borough Offices and on the Council's website, for a period of six years after the decision is made. Background papers are available for four years.

**RECOMMENDED that:**

- a) Approval is given for an exception to Contract Standing Orders to allow contractors to be appointed to carry out works to meet the requirements of the ACOP L8 which is underpinned by the Health and Safety at Work Act 1974 & Control of Substances Hazardous to Health Regulations 2002
- b) Approval is given for a virement of £40,000 from the 2018/19 revenue contingency budget to fund the required works.

**Purpose**

To request a virement from the 2018/19 revenue contingency budget to fund remedial actions from water risk assessments across a number of Council properties that require urgent action to meet required legislation and approval for an exception to Contract Standing Orders.

**The Project**

Upon reviewing the management of legionella and the water risk assessments which are carried out every two years there are a number of outstanding remedial actions that require an urgent program of works across multiple sites. This includes Bishops College, Laura Trott Leisure Centre, John Warner Sports Centre, Cheshunt Park Golf Centre, The Spotlight and Broxbourne Environmental Services.

A review of the assessments across the six main sites indicates that there are a total of 410 outstanding remedial actions. 6 are classed as High Risk, 348 are classed as Medium Risk and 56 Low Risk.

The works required to address these issues will range from small jobs such as the removal of dead end pipework, upgrading insulation to large scale tasks such as reconditioning of cold water tanks or changing to direct mains fed cold water and removing large redundant tanks. Due to the variety of jobs quotes will be sought from different contractors depending on the task and complexity. Small jobs will be grouped together to allow easier action on key points.

As the works are varied in complexity, specialism and volume it will require a large amount of management, time and organisation to put into action. Due to this an exemption to the Contract Standing Orders is being requested to allow quotes to be sought for the different groups of jobs rather than carrying out a formal tender for the whole process. Multiple contractors and in-house staff will be involved to seek best value for the works needed and action needs to begin as soon as possible.

All actions will be recorded in the Water RA remedial action plan which will be updated as works progress and is a live document.

Once the six main sites have been completed there are smaller sites including pavilions, community halls and cemeteries which will require action as well. Any remaining funds from the requested amount will be used to ensure compliance is achieved at the smaller sites.

**Financial, Legal and Risk Management Implications**

There is currently £64,800 available in the revenue contingency budget.

The Council needs to ensure that it is meeting the requirement of ACOP L8 or it will be failing in its duties under the Health & Safety at Work Act 1974 and The Control of Substances Hazardous to Health Regulations 2002 and liable for both prosecution and substantial financial penalties not to mention loss of reputation.

These works have not been included in the current estimates and therefore, funding is requested from the 2018/19 revenue contingency budget. Any funding not used by the end of the current financial year will be carried forward into 2019/20 to allow all the required works to be undertaken.

Due to the urgency and complex nature of the works it is not feasible to put these works out for tender as scoring any bid would be difficult under a price and quality criteria and different contractors will need to be involved. The works will need to be planned over the coming year to fit in with the current reactive and responsive management time to ensure once points are actioned they are checked and the action plan updated.

### **Contribution to the Council's Objectives**

Meet Council service standards, Health & Safety Legislation and deliver good customer care.

Contact Officer: Adam Bradford

Ext: 5408 /  
5550

Date:

21/01/2019

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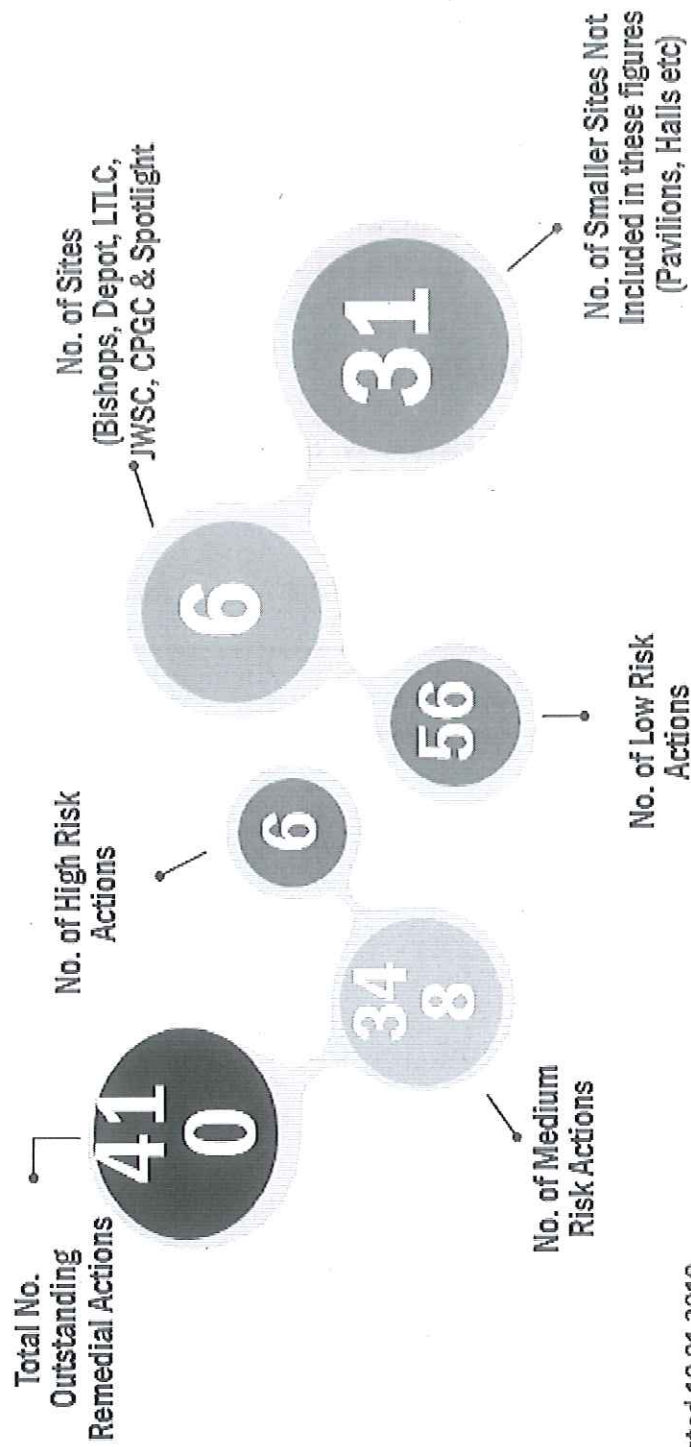
Action reported to the Cabinet on:

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## Water Risk Assessments

### Remedial Actions Outstanding 2018 - 2019



Updated 10.01.2019

#### Identified Issues

- Risk of non compliance if lack of action.
- Capital funding for estimated £40K under a concurrence to get the main sites actioned.
- Risk of reputational damage if Water RA remedials are not carried out.
- Due to the variety and number of tasks work will need to be planned over the coming year.